
Now Accepting Bids for Quinault Indian Nation Custodial Services

The Quinault Indian Nation is accepting bids for cleaning and sanitizing services for the Taholah Early Learning programs at the Taholah Generations Building located in Taholah, WA for fiscal year 2026, November 24, 2025, through September 30, 2026. The services will include cleaning and sanitizing the building (12,000 square feet) one day a week, and deep cleaning once a month. Payment for services will be a lump sum of \$650.00 per week. Bids must be submitted by **3PM on Monday, November 17, 2025**. **Late bid responses will not be considered.**

Overview:

The cleaning will take place at:

Taholah Generations Building
Early Learning Wing
1655 Kilaook Way Drive
Taholah, WA 98587

Contractor will provide all transportation and staffing. Cleaning supplies will be provided by the Nation and contractor will coordinate with the Custodial Manager.

Scope of Work: Tasks will be completed one day a week, every week, through September 30, 2026. It will also include deep cleaning once a month.

Taholah Generations Building – Taholah

Deep cleaning will be provided once a month. Please see itemized list below.

Daily sanitizing: This is provided one day a week. A checklist will be followed, compliant with CDC cleaning and disinfectant guidelines.

Weekly Tasks

Classrooms & Common Areas

- Empty trash and diaper pails (replace liners)
- Disinfect high-touch surfaces (doorknobs, light switches, tables)
- Sweep and mop all hard floors using fresh mop water per room
- Vacuum rugs and carpeted areas
- Sanitize classroom sinks and countertops
- Sweep and mop main hallways leading to classrooms and lobby using fresh mop water
- Restock soap, paper towels, tissues

Toileting & Handwashing Areas

- Disinfect toilets, urinals, sinks, faucets
- Sanitize toilet handles, stall doors, and partitions
- Sweep and mop floors with disinfectant
- Empty and sanitize trash cans
- Restock soap, paper towels, toilet paper

Kitchen/Breakroom

- Wipe down tables, countertops, microwave, fridge handles
- Empty and sanitize trash
- Vacuum and/or mop floors

Monthly Tasks

- Dust vents and light fixtures
- Wipe down walls and corners for cobwebs or marks
- Clean doors and doorframes
- Deep vacuum all rugs and carpeted areas
- Clean behind furniture (where accessible)
- Rinse and sanitize classroom trash cans and diaper pails
- Clean inside of windows and glass doors
- Strip and wax hard floors (where applicable)
- Pressure wash exterior walkways and entryways
- Clean interior and exterior windows
- Deep-clean staff restrooms and kitchen appliances
- Wash the interior & exterior of windows every month
- Hand-wiping baseboards, scrubbing grout lines, targeting built up grime, soap scum, and other residue that accumulates over time.
- Deep cleaning and/or waxing all linoleum flooring.
- Dust ceiling vents
- All trash receptacles to be emptied and washed out
- Clean and sanitize sinks.

Minimum Qualifications:

- A. 3-5 years experience as a commercial cleaner
- B. Must be able to work independently
- C. Must provide three references who have knowledge of their ability to clean and sanitize.

Proposals shall have the following: A cover letter, listing previous cleaning experience, and three customer cleaning references with email and phone numbers on your bid.

Indian Preference applies to all contract procurement with the QIN. The determination of who is an Indian Contractor is made by the Tribal Employment Rights Office according to Quinault Tribal Code, Title 97. Indian Contractors must provide certification from the Tribal Employment Rights Office in order

to be considered eligible for Indian Preference. Respondents must not have been suspended or debarred by the federal government and will need a UEI number and registry in <https://sam.gov>. QIN reserves the right to reject any and all submittals, to waive irregularities and informalities in this RFP process, and to negotiate with the respondents to ensure QIN receives the appropriate deliverables within the required timeframe.

This RFP does not obligate QIN to pay any cost incurred by respondents in the preparation and submission of the statement of qualifications. All such cost shall be borne solely by each submitter. Furthermore, the RFP does not obligate QIN to enter into a contract or proceed with the procurement of the project or any services. All submissions become the property of the QIN and will not be returned. The contract resulting from acceptance of a proposal by the Nation shall be in a form supplied or approved by the Nation, and shall reflect the specifications in this RFP. The negotiation and execution of such Contract will be deemed by the parties to have occurred within the Quinault Indian Reservation and any interpretation shall be in accordance with the laws of the Quinault Indian Nation. A copy of the contract will be available for review upon request. The Nation reserves the right to reject any proposed agreement that does not conform to the specifications contained in the RFP, and which is not approved by the Office of Attorney General.

Contractors must obtain a QIN Business License. Please send bids by **e-mail to** bids@quinault.org attention Ms. Cora Pope. Bids must be submitted by **3PM on Monday, November 17, 2025**. Late bids will be rejected. If you wish to schedule an appointment for site visit, or questions regarding this RFB, please contact:

Julie Burnett, Public Works Director
Julie.burnett@quinault.org
360-276-8211 ext. 1010