

QUINAULT HOUSING AUTHORITY
RESOLUTION NO. 2014-10-21-05

**A RESOLUTION REPLACING ALL EXISTING QHA COLLEGE VOUCHER
ASSISTANCE POLICIES AND ADOPTING A NEW COLLEGE VOUCHER ASSISTANCE
POLICY.**

WHEREAS, the Quinault Housing Authority is an entity of the Quinault Indian Nation, established in accordance with the provisions of Title 80 of the Quinault Tribal Code; and

WHEREAS, the Board of Commissioners of the Quinault Housing Authority is empowered pursuant to the powers delegated to the Authority under QTC 80.05.030(p) to make rules and regulations in furtherance of the goals and policy the Quinault Housing Authority, as an entity of the Quinault Indian Nation, acting through its duly appointed and acting Board of Commissioners; and

WHEREAS, the Board of Commissioners of the Quinault Housing Authority is desirous of adopting a revised College Voucher Assistance Policy to provide revised procedures and eligibility requirements governing when college vouchers will be approved for applicants;

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Quinault Housing Authority hereby adopts the attached COLLEGE VOUCHER ASSSISTANCE POLICY, which shall become effective upon adoption, as the policy of the Quinault Housing Authority; and

BE IT FURTHER RESOLVED, that any judicial action pending at the date of the adoption of this resolution shall not be affected by the adoption of the revised policy attached hereto, and such judicial action shall proceed pursuant to such hereinbefore adopted applicable policy; and

BE IT FURTHER RESOLVED, that the previously adopted QHA COLLEGE RENTAL VOUCHER POLICY set forth under QHA Resolution Number 06-01 adopted on January 18, 2006, and

any provisions of any other QHA policies applicable to College Voucher Assistance are hereby repealed and rescinded as of the effective date of this resolution; and

BE IT FURTHER RESOLVED, that the Executive Director is hereby authorized and directed to provide a copy of this revised Policy to all QHA employees forthwith; and

BE IT FURTHER RESOLVED, that nothing herein shall be deemed to be a waiver of the sovereign immunity of the Quinault Housing Authority.

CERTIFICATION

As duly elected Secretary for the Quinault Housing Authority, I hereby certify that Resolution No. 2014-10-21-05 was adopted at a Regular Meeting of the Board of Commissioners on October 21, 2014, and that a quorum was present and voting 4 FOR, 0 AGAINST, 2 ABSENT, and 1 ABSTAIN.


Secretary
Shoshana Curley


Chairperson
Eugena Hobucket

DATE: _____

QUINAULT HOUSING AUTHORITY

COLLEGE VOUCHER ASSISTANCE POLICY



Approved by the Quinault Housing Authority Board of Commissioners this 21st day of October, 2014 during its duly convened Regular Meeting, during which a quorum of its members was present, by a vote of 4 for, 0 against, 1 not voting, and 2 absent.

**QUINULT HOUSING AUTHORITY
COLLEGE VOUCHER ASSISTANCE POLICY**

I. Purpose of the Policy

The Quinault Housing Authority (QHA) has adopted a policy to govern the eligibility of participants for voucher assistance for the purpose of providing financial housing support to aid participants in completing a higher education or vocational training. Such assistance is for the purpose of increasing the affordability of housing for eligible participants, in accordance with the requirements of the Native American Housing Assistance and Self-Determination Act of 1996, as amended, 25 U.S.C. 4101 et. seq. (NAHASDA) and NAHASDA regulations (24 C.F.R. Part 1000 et seq.).

II. Eligibility Criteria

Applicants must meet the following eligibility criteria:

1. Applicant must submit a Certificate of Enrollment in the Quinault Indian Nation (CIB);
2. Applicant must submit a letter from the QIN Education Department verifying the applicant is in good standing, is taking at least twelve (12) credits per term, has met all of the FAFSA requirements, and is enrolled in an eligible post-secondary educational or vocational institution.
3. Applicant household must be low-income as defined in the QHA Rental Admissions and Occupancy Policy and applicable NAHASDA regulations.
4. The housing unit the applicant will occupy must meet NAHASDA lead-based paint restrictions.
5. Applicant must sign a Release of Information form.
6. Applicant must provide a copy of the Rental Lease Agreement entered into with the landlord.
7. Applicant must execute an agreement with the QHA that any security deposits paid by the QHA that are not refunded to the QHA by the landlord will be the responsibility of the participant to repay to the QHA within 45 days of vacating a rental unit. Participants who do not refund a security deposit will not be eligible for further assistance until all amounts owed are repaid. Participants may request a waiver of this requirement based upon extenuating circumstances beyond the participant's control by filing a waiver request with the Executive Director. Only the Board of Commissioners may waive the repayment based upon extenuating circumstances beyond the participant's control.
8. The landlord must execute an agreement with the QHA that any security deposits paid by the QHA that are refundable must be refunded to the QHA directly by the landlord upon the participant vacating the rental unit.

III. Assistance Provided

A. Type of Assistance.

The QHA will provide assistance to approved applicants on a first come first serve basis as long as program funds are available for the College Voucher Assistance Program. Applicants may only apply for and receive assistance once during each QHA fiscal year. Assistance provided by the QHA to eligible applicants may include:

1. The Security Deposit required by the Landlord. This does not include any Pet Deposit.
2. First and last Month's Rent.

B. Restrictions on Assistance.

Once approved, an applicant is considered to be a participant in the program. Prior to receiving assistance, participants must submit a Household Composition form showing who is living in the apartment.

1. **More than One Occupant.** QHA will only pay the portion of the security deposit and first and last month's rent for the participant if there is more than one person listed on the Household Composition living in the apartment or housing unit.
2. **Dormitories.** The amount of assistance for those who live in a dormitory will be determined by totaling the cost of one year's charge to live in the dormitory and the amount of the security deposit, then dividing that amount by the number of school quarters the participant is taking, in order to determine the amount of the security deposit and the first and last month's rent.

IV. Ineligible Uses and Applicants.

A. Ineligible Programs. The following are not eligible post-secondary educational or vocational programs under this Program:

1. Quinault Indian Reservation based programs;
2. Online classes;

B. Ineligible Persons. Any applicant who has been a previous participant in this program who has not repaid a security deposit and has not received a waiver of the repayment requirement is ineligible until the funds are repaid to QHA. In addition, any person who has withheld relevant information, or provided false information to the QHA in order to obtain assistance shall be deemed ineligible for further assistance and may be required to repay to the QHA any funds received under this program as determined by the Executive Director.